

NATIONAL INSURANCE AND SOCIAL SECURITY SCHEME-GUYANA CONTRIBUTION SCHEDULE-ELECTRONIC SUBMISSION

(To be completed in triplicate)

N.B. Schedule must be submitted to National Insurance Scheme not later than the 15th day of the month following that to which payment relates. Failure to submit Schedules and remittances by the said date will incur a surcharge in keeping with the Regulations.

1. NAME OF EMPLOYER/BUSINESS:

2. ADDRESS OF BUSINESS:

3. TELEPHONE NUMBER: -

4. REGISTRATION NUMBER:

5. TAXPAYER IDENTIFICATION NO.

6. CONTRIBUTION PERIOD: Month Year

7. FOR OFFICIAL USE ONLY

DATE STAMP

8. To be completed for all Employees between 16 and 59 years

8.1 EARNINGS CLASS	8.2 NUMBER OF EMPLOYEES	TOTAL EARNINGS		CONTRIBUTIONS		
		8.3 ACTUAL \$	8.4 INSURABLE \$	8.5 EMPLOYER 8.4%	8.6 EMPLOYEE 5.6%	8.7 TOTAL
MONTHLY						
WEEKLY						
TOTAL						

9. To be completed for all Employees 60 years and over or under 16 years

9.1 EARNINGS CLASS	9.2 NUMBER OF EMPLOYEES	TOTAL EARNINGS		CONTRIBUTIONS
		9.3 ACTUAL \$	9.4 INSURABLE \$	9.5 EMPLOYER 1.5%
MONTHLY				
WEEKLY				
TOTAL				

10. AMOUNT PAYABLE \$

11. I hereby declare that the payments made are in conformity with the National Insurance and Social Security Regulations.

The total remittance for the year to date is \$ _____

12. The details of employees are submitted via:-

Diskette (Floppy Disk)

Optical Disk (CD/DVD/etc.)

Solid State Device (Flash Drives, etc)

Other Storage Medium

13. Signature of Employer: _____
(or Representative)

14. Date: _____

15. Employer's Stamp: _____